

Invitation for ENLISTMENT



Bangladesh
Cricket Board

Date: 13th September, 2024

Ref No: BCB/Admin/T&PC/576

Sealed applications are invited from bonafide Suppliers/ Manufacturers/ Sole Agents/ Distributors/ Stores/ Whole sellers/ Contractors/ Service Providers operating within the territory of Bangladesh for enlistment with Bangladesh Cricket Board (BCB) in the following groups / categories for a period of **03 (Three) years** (To be effective from 1st October 2024).

01. Group A : Design, Printing & Artwork.
02. Group B : Catering Service.
03. Group C : Transport Service.
04. Group D : General Suppliers.
05. Group E : Automobile Maintenance & Engineering Works.
06. Group F : Advertising (Branding) & Event Management.
07. Group G : C&F Agents / Freight Forwarder.
08. Group H: Sports Goods & Attires.
09. Group I: Courier Service (Domestic & International).
10. Group J: IT support and Accessories (Computer, IPS, UPS, Printer & Accessories Suppliers).
11. Group K: Gifts & Souvenirs (Crest, Trophy, Gift Item etc.).
12. Group L: Tailors (Shirts, Trousers, Suits and any formal attire).
13. Group M : Repair and maintenance of Grounds & Facilities Equipment.
14. Group N : Repair and maintenance works (Civil & Electrical Work).
15. Group O : Furniture & Interior Decoration.
16. Group P : General Hospitality (Hotel & Accommodation).
17. Group Q : Travel Agent (Domestic & International).
18. Group R : Advertising Firm for ads in Print, Web & Electronic Media.
19. Group S : Automobile Accessories.
20. Group T : Security Equipment Service Provider & Supplier (Walkie-Talkie, CCTV, Metal Detector).
21. Group U : Suppliers of Coir Mat and Boundary Rope.
22. Group V : Pitch Clay / Soil.
23. Group W : Home & Office Appliances (Electrical).
24. Group X : Medicine and Medical Equipment & Accessories Suppliers.
25. Group Y : Cleaning Service.
26. Group Z : Security Service.
27. Group AA : Health, Life & General Insurance Service.
28. Group AB : Audio Visual & Sports TV Production Service (Local).
29. Group AC : Repair & Maintenance Service (IT, Electrical Office Appliances, Electronics).

Non-Eligibility :

- i) Companies related to Tobacco, Alcohol (Surrogated & Non-Surrogated), Betting, Online Betting shall not be eligible to participate in the invitation process.
- ii) Any person(s) or entities / companies with on existing unresolved dispute (i.e. Financial, Disciplinary and any other) with BCB or ICC on a point of law or fact shall also be ineligible to participate in the invitation process.

The following documents must be submitted along with the application :

- a) Updated Trade License, VAT Registration Certificate and TIN Certificate, Income tax return acknowledgement copy.
- b) Company Profile and Individual Directors' / Owners' Profile
- c) Experience/performance certificate along with a list and contact details of existing clients.
- d) Sole Agency / Dealership / Distributorship certificate and price list of products.
- e) Name of the Proprietor / Partner / Managing Director / CEO and the Key Person with Business Address, Telephone / Fax number / E-mail.
- f) Bank Solvency Certificate along with bank Statement.
- g) Memorandum of Association and Articles of Association along with Certificate of Incorporation and Schedule-X.
- h) In case of Consortium Notarized consortium Agreement.
- i) Updated financial audit report (in case of consortium each members' financial audit report needs to be submitted individually)

Other Information :

Schedule for enlistment can be purchased from Tender & Purchase Department, BCB upon cash payment of **BDT 4,000/-** (Taka Four Thousand only) to the Finance & Accounts Department of BCB Management Office, Sher-e-Bangla National Cricket Stadium, Mirpur, Dhaka during Saturday to Thursday between 11.00 AM to 4.00 PM on or before **24th September, 2024**.

The application for enlistment will be evaluated by the concerned committee and short listed suppliers will be called for an initial interview for further queries. Qualified suppliers then need to deposit a refundable amount as decided by the concerned committee in the form of a "Pay-Order" in favour of "Bangladesh Cricket Board".

Duly filled up Application Form for enlistment along with all supporting documents must be submitted in the designated drop box located at the BCB Reception (1st Floor of Management Office, SBNSC, Mirpur, Dhaka) by 2:00 PM on or before **25th September 2024**.

The BCB reserves the right to cancel or make any changes in the terms to the entire process at any stage and to accept or reject any application for enlistment at its sole discretion, without assigning any reason whatsoever.